

PROGRESS REPORT

Cayman Brac Day Care Centre

Owner: CI Government

Principal/manager: Neila Jones

Date of inspection: May 2013

RECOMMENDATIONS	PROGRESS TO DATE
1. Improve the provision for the youngest children, by, for example, providing a quieter area that is not used as a thoroughfare and is more conducive to babies' stimulation, growth and development.	➤ Arrangements made to place children in a separate room as recommended. Resources ordered to provide adequate stimulation appropriate for their development.
2. Ensure that policies and procedures are written and communicated to all stakeholders, in order to monitor and evaluate the work of the school and outline the expectations and responsibilities of staff.	➤ Handbook updated and made available to parents ➤ Copies of Performance agreement for each staff member available on files.
3. Improve the quantity and quality of resources in all classrooms.	➤ Resources ordered to replace and add to existing resources.
4. Ensure all teachers are familiar with the Cayman Islands Early Years Curriculum Framework and know how to use it in their planning and for reporting children's progress.	➤ Workshop scheduled to support previous workshops in planning; and serve as a refresher.
5. Develop a system to monitor the planning of lessons, to track students' progress and to provide written reports to parents.	➤ Teachers expected to submit a copy of plans a week in advance. ➤ Resumed the creation of Portfolios/Learning Journey for each child. ➤ Tracking of outcome will be evident through sample work and pictures.